

Form No.: _____

MESS MANAGER'S COPY

ADVANCE MESS OFF/REBATE REQUEST FORM
COUNCIL OF WARDENS
Indian Institute of Information Technology – Allahabad

Hostel: _____

Room No. _____

Name _____

Roll No. _____

Mess Off Period: From _____

To _____

Reason for Leave (* Need to submit approval of leave):

☐ Semester Vacation

☐ Medical Leave*

☐ Academic Activity*

☐ Placement/ Interview*

☐ Sports/ Cultural Event*

☐ Other

Other (Specify Details): _____

FOR MESS OFFICE USE

Received: _____

Eligible Rebate Days: _____

Mess Manager Signature: _____

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