

SCHEDULE III

OFFENCE-TO-PENALTY MATRIX

(Under Regulation 6.18 Offence-to-Penalty Matrix)

This Schedule may be amended by resolution of the Council of Wardens including addition of new offence categories, modification of indicative penalties, or reassignment of authority without requiring amendment of the principal Regulations.

The following table provides an indicative classification of violations and corresponding penalties. The Council of Wardens and Wardens may modify penalties depending on the facts, gravity, and circumstances of each case, in accordance with the principles of proportionality prescribed under Chapter 6.

Category A Minor Violations

Addressable at hostel level by the Warden.

Offence	Indicative Penalty	Authority
Failure to maintain room cleanliness	Warning / Written Advisory	Warden
Minor noise disturbance	Warning / Fine	Warden
Failure to record entry / exit	Warning / Fine	Warden
First instance of unauthorised appliance use	Confiscation + Fine	Warden
Failure to display / carry Institute ID	Warning	Warden

Littering in common areas	Warning / Fine + Community Service	Warden
Unauthorised display of notices or defacement	Warning / Fine	Warden
Non-participation in mandatory safety drill	Warning / Fine	Warden

Category B Moderate Violations

Requiring formal disciplinary record; approval of Warden or Chairman, CoW.

Offence	Indicative Penalty	Authority
Repeated minor violations	Fine + Community Service	Warden / Chairman, CoW
Unauthorised room change	Fine + Reversal of allotment	Warden
Unauthorised guest stay	Fine + Disciplinary Warning	Warden / Chairman, CoW
Tampering with registers or records	Fine + Disciplinary Entry	Chairman, CoW
Misuse of hostel access privileges or keys	Fine + Suspension of privileges	Warden / Chairman, CoW
Violation of visitor / access control rules	Fine + Warning	Warden
Misuse of outpass system	Fine + Restriction of outpass	Warden
Cooking in room without authorisation	Confiscation + Fine	Warden

Non-compliance with quarantine or isolation directive	Fine + Disciplinary Entry	Chairman, CoW
Misuse of feedback or grievance mechanism	Warning / Fine	Warden

Category C Serious Violations

Requiring Council of Wardens or higher authority action.

Offence	Indicative Penalty	Authority
Consumption, possession, or storage of alcohol or narcotics	Suspension + Fine	Council of Wardens
Physical assault or intimidation	Suspension / Expulsion	Council of Wardens
Wilful damage to property	Recovery of cost + Suspension	Council of Wardens
Ragging in any form	Expulsion / Rustication + Legal referral	Competent Authority
Unauthorised occupancy or harbouring of outsider	Suspension + Financial recovery	Council of Wardens
Possession of weapons or hazardous materials	Immediate Suspension + Further action	Competent Authority
Tampering with fire safety equipment or emergency systems	Suspension + Recovery + Legal referral	Council of Wardens
Acts bringing disrepute to the Institute	Suspension / Expulsion	Council of Wardens
Violation of gender-specific access restrictions	Suspension + Disciplinary Record	Council of Wardens

False reporting of security threat	Fine + Suspension	Chairman, CoW / Council of Wardens
------------------------------------	-------------------	---

Notes

1. Penalties listed are indicative. The competent authority may enhance or reduce penalties based on the specific facts and circumstances of each case.
2. Recovery of financial cost of damage shall be mandatory in addition to other penalties where applicable, regardless of category.
3. For Category C offences, interim suspension of hostel privileges may be imposed pending completion of disciplinary proceedings.
4. Multiple simultaneous violations shall be treated cumulatively and may result in enhanced penalties.
5. Prior disciplinary record shall be considered as an aggravating factor.